



Anil Neerukonda Institute of Technology & Sciences (Autonomous)

(Affiliated to AU, Approved by AICTE & Accredited by NBA & NAAC with 'A' Grade)
SANGIVALASA-531 162, Bheemunipatnam Mandal, Visakhapatnam District
Phone: 08933-225083/84/87 Fax: 226395

No: ANITS/GEN-03/ Meeting notice/2022-23/1

Date: 05 – 03 - 2022

CIRCULAR

This is to Inform to all the members of the Central amenities committee that there will be a meeting on 12/03/2022 i.e. Saturday at 10.00 AM in Chemistry Lab G- Block to discuss the following issues given in the agenda. All the committee members are requested to attend the meeting without fail.

Agenda

1. Review of Drinking Water Coolers cleaning and functioning
2. Review of Sanitary and Plumbing works at the wash rooms.
3. Procurement of Items at department level required for the academic year 2021-22^{hr}
4. Any other issues



Jagannadha rao

Dr. Jagannadha rao
Convener

Central amenities committee

Copy To

1. All the HOD's – with request to arrange to circulate concern staff
2. Directors and deans for information
3. File of Amenities committee and master File



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No: ANITS/GEN-03/ Meeting notice/2022-23/1

Date: 12 - 03 - 2022

Members of amenities committee attended the meeting on 12-03-2022 ie Saturday

Amenities Committee Members:

S. No.	Name of the Staff Member	Designation & Dept.	Signature
1.	Dr. V. Jagannadha Rao	Asst. Prof., Chemistry, Convener	
2.	Mr. G. Umamaheswara Rao	Sr. Asst. Prof., Mech.	
3.	Mr.Ch. Demudu Naidu	Sr. Asst. Prof., IT	
4.	Ms K. Lavanya T. Subrahmanyam	Asst. Prof., EEE	
5.	Ms. G. Gowripushpa	Asst. Prof., CSE	
6.	Ms. S. Harika	Asst. Prof. Chemical	
7.	Ms. K.Yashoda / P.Devi	Asst. Prof. ECE	
8.	Dr. B.Brahamaji	Asst. Prof., Physics	
9.	Dr. M. Padma Latha	Asst. Prof., Chemistry	
10.	Dr. M. Vinod Kumar	Asst. Prof., Maths	
11.	Mr. M.S.K. Chaitanya	Asst. Prof., Civil	
12.	Mr K. Venugopal	Physical Director	
13.	Mr. Bhaskara Naidu	Estate supervisor	



Dr. Jagannadha rao
Convener
Central amenities committee



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Phone: 08933-225083/84/87 Fax: 226395

No: ANITS/GEN-03/ Meeting minutes/2020-21/3

Date: 12 – 03 - 2022

Minutes of Central Amenities committee meeting held on 12 – 03 – 2022 at chemistry lab, First Floor G- Block,

Agenda

- 1 Review of Drinking Water Coolers cleaning and functioning
2. Review of Sanitary and Plumbing works at the wash rooms.
3. Procurement of Items at department level required for the academic year 2021-22
4. Any other issues

Discussions and Resolutions:

The Convener of the committee invited all the members and Opened the discussion on the Review of Sanitization works, Drinking water coolers, the items procured earlier the requirements of the current year, etc

At the outset the Convener enquired the procurement of items which they are listed out and the list of sent for the central stores, sanitary and plumbing works

- Committee satisfied with functioning of new water coolers and its cooling efficiency and said that they are also monitoring its cleaning in times.
- Committee Satisfied with the Sanitary and plumbing works if any problems are occurring they are able to solve the issues in time.
- The Liaison officer Mr Daiwa Prasad he said that any item the department want to procure should have a proper reason and the requirement letter should be duly signed by HOD of the department.
- Convener enquired the department members about cleaning of the water coolers for every fortnight, asked to inform the any issues regarding ^{report} to Baskar Naidu sir
- Convener enquired about the water parameters and whether the water is potable or not, and he satisfied with answer they are in limits

Jeyakumar

VH/Pal
PRINCIPAL

Principal
Anil Neerukonda Institute of
Technology & Sciences
Sangivalasa- 531 162
Visakhapatnam Dist



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Phone: 08933-225083/84/87

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Website: www.anits.edu.in

email: principal@anits.edu.in

No: ANITS/GEN-03/ Meeting notice/2021-22/2

Date: 09 - 07 - 2021

CIRCULAR

This is to Inform to all the members of the Central amenities committee that there will be a meeting on 10/07/2021 i.e. Saturday at 10.00 AM in Chemistry Lab G- Block to discuss the following issues given in the agenda. All the committee members are requested to attend the meeting without fail.

Agenda

1. Sanitization works at the department level.
2. Review of Sanitary and Plumbing works at the wash rooms.
3. Drinking Water Coolers cleaning and functioning
4. Procurement of Items at department level required for the academic year 2021-22
5. Any other issues

Amenities Committee Members:

S. No.	Name of the Staff Member	Designation & Dept.
1.	Dr. V. Jagannadha Rao	Asst. Prof., Chemistry, Convener
2.	Mr. G. Umamaheswara Rao	Sr. Asst. Prof., Mech. <i>GU</i>
3.	Mr.Ch. Demudu Naidu	Sr. Asst. Prof., IT <i>DN</i>
4.	Ms K. Lavanya	Asst. Prof., EEE <i>L</i>
5.	Ms. G. Gowripushpa	Asst. Prof., CSE <i>GP</i>
6.	Ms. S. Harika	Asst. Prof. Chemical
7.	Ms. P.Devi <i>K. Yasode</i>	Asst. Prof. ECE <i>DP</i>
8.	Dr. B.Brahamaji	Asst. Prof., Physics <i>BB</i>
9.	Dr. M. Padma Latha <i>ML</i>	Asst. Prof., Chemistry
10.	Mr. M. Vinod Kumar <i>VM</i>	Asst. Prof., Maths
11.	Mr. M.S.K. Chaitanya	Asst. Prof., Civil <i>MSK</i>
12.	Mr K. Venugopal	Physical Director <i>K. Venugopal</i>
13.	Mr. Bhaskara Naidu	Estate supervisor
14.	Mr. Daiva prasad	Liaison Officer <i>DP</i>

Jagannadha Rao
Dr. Jagannadha rao 10/7/21
Convener

Central amenities committee

Copy To

1. All the HOD's - with request to arrange to circulate concern staff
2. Directors and deans for information



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Fax: 226395

Website: www.anits.edu.in

email: principal@anits.edu.in

No: ANITS/GEN-03/ Meeting minutes/2020-21/3

Date: 10 - 07 - 2021

Minutes of Central Amenities committee meeting held on 10/07/2021 at chemistry lab, First Floor G- Block,

Agenda

1. Sanitization works at the department level.
2. Review of Sanitary and Plumbing works at the wash rooms.
3. Drinking Water Coolers cleaning and functioning
4. Procurement of Items at department level required for the academic year 2020-21
5. Any other issues

Discussions and Resolutions:

The Convener of the committee invited all the members and Opened the discussion on the Sanitization works, Drinking water coolers, the items procured earlier the requirements of the current year, etc

At the outset the Convener enquired the procurement of items which they are listed out and the list of sent for the central stores, sanitary and plumbing works

- Committee Satisfied with the Sanitary and plumbing works if any problems are occurring they are able to solve the issues in time.
- Committee has expressed the list of items they earlier placed, not processed and they did not get any items. When the same is enquired the Liaison officer Mr Daiwa Prasad he said that the list should not contain the conditions of the earlier same items and reason for why this item is required, so the same is enlightened the members
- Committee Satisfied with the sanitation facilities and they were given advice to give high priority to the sanitation and asked them to monitor frequently
- Convener enquired the department members about cleaning of the water coolers for every fortnight, asked to inform the any issues regarding to Baskar Naidu sir
- Convener enquired about the water parameters and whether the water is potable or not, and he satisfied with answer they are in limits

Jay
10/7/21

24/10/21

PRINCIPAL

No: ANITS/GEN-03/ Meeting minutes/2020-21/02

Date: 13/03/2021